

Dipartimento di Medicina Veterinaria e Produzioni Animali

Commissione di Coordinamento Didattico
Corso di Laurea in Precision Livestock Farming

REGULATION OF MASTER DEGREE THESIS

Article 1 – Contents and area of application

- [1] This Regulation governs the procedures for carrying out the Final Exam for the achievement of the Master's Degree in Precision Livestock Farming (PLF) and is issued based on the article 13 of the Didactic Regulations of the Master Degree.

Article 2 – Objective and preparation of the Degree Thesis

- [1] The dissertation thesis represents the completion of the Master's Degree course.
- [2] It consists of a document written in English, generally referable to the following types:
- ✓ An experimental study carried out both in the laboratories of the Department or other research centers affiliated with the University (*Experimental Thesis*). The thesis can also be carried out in structures outside the Department, (companies or research centers) that are not affiliated, after the stipulation of an agreement with the University. The supervisor will be the referent of the Agreement, in order to ensure the student's insurance coverage.
 - ✓ Review and elaboration of a large collection of sources and bibliography related to a specific topic belonging to one of the Scientific Disciplinary Sectors (SDSs) involved in the didactic organization of the Master Degree (*Review Thesis*). The work in this case consists in summarizing the content of the texts, creating a clear and ordered summary of the readings to be defended with the Committee.
 - ✓ A report of the project carried out during the internship/training period (*Internship Thesis*).
- [3] The student can ask to carry out the thesis in basic, characteristic, related / elective courses activated by the Course of Study, even if he / she has not passed the relevant exam, or it has been passed with a teacher different from the one chosen as supervisor.
- [4] The Master Degree dissertation is prepared by the student under the supervision of a teacher (supervisor), chosen from among the teaching professors of the MD in PLF and / or a professor or researcher belonging to the Department of Veterinary Medicine and Animal Production. It is possible to complete the thesis under the guidance of a supervisor external to the Department, upon request to the Didactic Commission of PLF.

Article 3 – Application for assignment of the Degree Thesis

- [1] The thesis assignment application (***Annex 1***) is presented to the competent Educational Structure at least 9 months before the discussion and, in any case, after the candidate has obtained at least 50 credits.

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- [2] The application, drawn up according to the Model attached to this Regulation, must be signed for acceptance by the thesis supervisor professor.

Article 4 – Admission to the final exam and procedures

- [1] To be admitted to the final exam, the student must have passed all the exams, as well as have completed the periods of training and internship provided for in the Didactic Regulation of the MD.
- [2] The admission to the Master's Degree dissertation thesis is possible after submitting the documents indicated in the following Articles 3 and 4 to the Student Secretary of the Department of Veterinary Medicine and Animal Production, in compliance with the deadlines.
- [3] The student, no later than **60 days before** the scheduled final exam session, is required to submit to the Student Secretary of the Department of Veterinary Medicine and Animal Production:
- ✓ **Annex A:** Master Degree Thesis application form with revenue stamp of 16,00 € signed by the thesis supervisor (available at the website: <https://www.mvpa-unina.org/corsi/Livestock.xhtml?catd=4>).
 - ✓ **Annex B:** thesis supervisor declaration (available at the website: <https://www.mvpa-unina.org/corsi/Livestock.xhtml?catd=4>).
- [4] The student, no later than **20 days before** the scheduled final exam session, is required to submit to the Student Secretary of the Department of Veterinary Medicine and Animal Production:
- ✓ Receipt of the Almalaurea survey (available at the website: <http://www.almalaurea.it>).
 - ✓ Self-certification of the university career, printed from the site <https://www.segrepass.unina.it>. [NB: the document must be signed after a careful check by the student of the data. In case of inconsistencies, contact immediately Student Secretary of the Department of Veterinary Medicine and Animal Production].
 - ✓ Any additional title useful for the attribution of the degree grade:
 - a. Certification of Erasmus.
 - b. Judgment of the internship period.
 - c. Certification of English language with a level higher than B2.
 - ✓ The final thesis (n. 1 copy), without bound and prepared in compliance with the following article 5 of this Regulation.
 - ✓ Copy of the final paper on IT support in .pdf format, sent by email to the Student Secretary of the Department of Veterinary Medicine and Animal Production (e-mail Mr. Antonio Esposito antonio.esposito3@unina.it), with the following indications:

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- I. SUBJECT: Graduation Session in PLF of: ____/____/____ (dd, mm, year) –
(the date *MUST* meet those officially published on the website of the
Department of Veterinary Medicine and Animal Production);
 - II. Name and Surname;
 - III. Freshman;
 - IV. Title of the Dissertation;
 - V. Name and surname of the Dissertation Supervisor.
- ✓ Substitutive declaration of certification (**Annex C**).

[5] The student is also required to check the accuracy of the data relating to his / her home, viewing them in the personal data record. This will allow to make any changes in order to avoid any postal inconvenience for the notification of the Master Degree Diploma withdrawal.

Article 5 – Final dissertation

- [1] The final exam takes place in a public session, during which the candidate will present an oral dissertation in English language, as referred in art. 2 of this Regulation. The dissertation will be prepared on an IT support by the student and will be discussed with a Committee
- [2] The Committee has the right to use remote telematic platforms to carry out the session. In this case, the President of the Committee must notify the didactic office of the Department of Veterinary Medicine and Animal Production, which will organize the session.
- [3] The discussion of the thesis is preceded by an introduction by the supervisor, who presents, without expressing judgments, the content of the work performed by the graduating student.
- [4] At the end of the discussion of the thesis by all the candidates, the Committee, in a private session, formulates for each of them a synthetic judgment expressed through a score that can vary from zero to eight points (see below).
- [5] The sessions will be held in graduation sessions specifically identified for the CdS as defined in the didactic planning of the CdS and, in any case, not less than 5 / year.

Article 6 – Committee

- [1] In compliance with the Article 24 of the Didactic Regulation of the University of Naples Federico II, the Committee for the final dissertation of the Master Degree in Precision Livestock Farming is formed by at least **five** members, selected among professors and researchers and at least 4 professors (full or associate professors).
- [2] All professors responsible for courses at the Master Degree in Precision Livestock Farming, even if belonging to another Department or University, as well as contract professors and / or professors or researchers belonging to the Department of Veterinary Medicine and Production can be part of the Committee.

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- [3] The Committees are chaired by the Director of the Department or by the Coordinator of the Commission for the Academic Coordination of the Master Degree, or by the oldest in role of the full professors or by the oldest in role of associate professors.
- [4] The role of minutes secretary is performed by the youngest in role of the members of the Committee.

Article 7 – Methods for assigning the final grade

- [1] In compliance with current legislation, the commission takes into account the final exam and evaluates the candidate's overall career when determining the degree grade.
- [2] The basic degree grade is obtained from the pondered average of the marks obtained in the exams, converted into one hundred and ten. The marks obtained in the exams that have been recognized as equivalent to the exams foreseen in the study plan for the purpose of obtaining the credits of the two-year master's degree are included in the calculation of the average.
- [3] Pursuant to article 5 paragraph 3 of this Regulation, further 8 points can be assigned by the Committee based on the following criteria:
 - ✓ Study career length (Master Degree obtained within the 2nd year) till 3 points.
 - ✓ Quality of oral presentation during the final dissertation till 5 points.
- [4] In case, after the procedure referred in paragraphs 2, 3 and 4 of this article, the resulting score is higher than 110/110, honors (or *laude*) can be attributed on the proposal of the supervisor professor and with unanimous choice of the Committee . It is possible to add the wording "*Special Mention*", in addition to honors, when the candidate presents a basic degree grade of at least 104, has completed the training course in 2 years and the total points attributable by the Commission are assigned.

Article 8 – Proclamation

- [1] At the end of the session, the President declares the outcome of the final exam and the relative vote.
- [2] All students, who will pass the final exam, will be declared Doctors in Precision Livestock Farming.
- [3] The reports of the Degree exams are signed by all members present and sent to the Student Secretary of the Department of Veterinary Medicine and Animal Production

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ANNEX 1

**To the Coordinator of the
Master Degree Course in
“Precision Livestock
Farming”
VENUE**

Subject: Application for thesis assignment

(Oggetto: domanda per assegnazione della Tesi di Laurea)

The undersigned _____ born in _____ (____)
(Il sottoscritto) (nato a)

on the ____/____/____ and resident in _____ (____)
(il) (residente in)

address _____ CAP _____
(in via) (Postal code)

Phone _____ Mobile _____ e-mail _____
(tel) (cel)

Student id N° P36/_____ enrolled in the academic year _____ at the ____ year,
(matricola) (iscritto all'A.A.) (per il) (anno)

of the Master Degree in ***Precision Livestock Farming***,
(del Corso di Laurea Magistrale in ***Precision Livestock Farming***)

REQUESTS
(RICHIEDE)

to carry out the final dissertation for the achievement of the Master Degree in Precision
Livestock Farming, in the course

Thesis supervisor prof. _____

_____, _____
(Place/Luogo) (Date/Data)

_____, _____
Name Surname
THESIS SUPERVISOR

_____, _____
Name Surname
STUDENT

Signature of the Thesis Supervisor

Signature of the student

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Marca da bollo
€ 16,00

ANNEX A – Application for final exam

**To the Magnificent Rector
of the University of Naples
“Federico II”**

Subject: Application for Master Degree Thesis assignment

(Oggetto: domanda per assegnazione della Tesi di Laurea)

The undersigned _____ born in _____ (____)
(il sottoscritto) (nato a)

on the ____/____/____ and resident in _____ (____)
(il) (residente in)

address _____ CAP _____
(in via) (Postal code)

Phone _____ Mobile _____ e-mail _____
(tel) (cel)

Student id N° P36/_____ enrolled in the academic year _____ at the ____ year,
(matricola) (iscritto all'A.A.) (per il) (anno)

of the Master Degree in **Precision Livestock Farming**,
(del Corso di Laurea Magistrale in **Precision Livestock Farming**)

REQUESTS

(RICHIEDE)

to defend the final dissertation for the achievement of the Master Degree in Precision Livestock Farming in the session _____ of the A.A. 20____/20____.
(di potersi laureare in Precision Livestock Farming nella sessione dell'anno A.A.)

The release of the graduation parchment and the restitution of the original high school
(Chiede il rilascio della pergamena di laurea e la restituzione del diploma originale di scuola media superiore)

diploma (only if delivered to the Secretariat at the time of enrollment) is also requested.
(solo se consegnato in Segreteria all'atto dell'immatricolazione)

The undersigned furtherly declares that:

(Il/L_ sottoscritt_ dichiara inoltre:)

- ✓ no more than 2 exams would be passed before the end of the Master Degree Course
(di non dover sostenere più di 2 esami per concludere il percorso formativo)
- ✓ the internship began on ____/____/____;
(lo stage previsto è iniziato in data)
- ✓ to be aware of the Regulation governing the graduation exam;
(di essere a conoscenza della normativa che regola l'esame di Laurea)

Attach:

(allega)

- ✓ Annex “B” – Declaration of the Thesis Supervisor (as a part of this application form)
(Allegato “B” relativo alla Dichiarazione del Relatore che è parte integrante della presente domanda di Laurea)
- ✓ Receipt of the ALMALAUREA Survey
(Ricevuta questionario ALMALAUREA)

_____,
Place,
(Luogo)

Date
(Data)

Signature
(Firma)

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Informativa ai sensi dell'art. 13 del Regolamento (UE) 679/2016 recante norme sul trattamento dei dati personali.

I dati raccolti con il presente modulo sono trattati ai fini del procedimento per il quale vengono rilasciati e verranno utilizzati esclusivamente per tale scopo e comunque, nell'ambito delle attività istituzionali dell'Università degli Studi di Napoli Federico II. All'interessato competono i diritti di cui agli artt. 15-22 del Regolamento UE.

Titolare del trattamento è l'Università, nelle persone del Rettore e del Direttore Generale, in relazione alle specifiche competenze. Per contattare il Titolare potrà inviarsi una email al seguente indirizzo: ateneo@pec.unina.it; oppure al Responsabile della Protezione dei Dati: rpd@unina.it; PEC: rpd@pec.unina.it.

Le informazioni complete relative al trattamento dei dati personali raccolti, sono riportate sul sito dell'Ateneo: <http://www.unina.it/ateneo/statuto-e-normativa/privacy>

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ANNEX B – Declaration of the Thesis Supervisor

**To the Student Secretary
of the Department of
Veterinary Medicine and
Animal Production
VENUE**

Subject: Declaration of the Thesis Supervisor

(Oggetto: Dicharazione del Docente relatore)

The undersigned _____
(il sottoscritto)

DECLARES UNDER HIS/HER OWN RESPONSIBILITY

that the student _____ P36/_____
(che lo studente) (name/nome) (surname/cognome) (matricola)

born in _____ prov. _____ on ____/____/_____
(nato a) (città-Paese) (data)

completed the drafting of the following Degree Thesis (BLOCK LETTERS):
(ha completato la stesura della tesi di laurea dal titolo) (Maiuscolo)

(Title/Titolo)

Afferent Course*:
(Insegnamento afferente)

(Course/Corso)

☐ Review
(Compilativa)

☐ Experimental
(Sperimentale)

☐ Internship experience
(Esperienza di stage)

_____,
(Place/Luogo)

_____,
(Date/Data)

_____, _____
Name Surname
Thesis Supervisor **

Signature of the Thesis Supervisor and stamp of the Department
(Firma del Relatore e timbro del Dipartimento)

- ✓ * The afferent course has to be a course that is part of the Master Degree Program and taught by the Supervisor (in case the course currently taught by the supervisor does not correspond to the name of the exam in the graduate student's plan, the supervisor will take care to indicate the correspondence between his/her course and that present in the Degree Program of the student).
- ✓ ** Any professor or researcher who is part of the SDS of competence of the subject can be thesis supervisor, regardless of individual course responsibility, certifying belonging to the relevant sector by affixing of the signature.

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ANNEX C – Substitutive declaration of certification

Subject: Substitutive declaration of certification

The undersigned _____ born in _____ (____)
(il sottoscritto) (nato a)

on the ____/____/____ and resident in _____ (____)
(il) (residente in)

address _____ CAP _____
(in via) (Postal code)

Phone _____ Mobile _____ e-mail _____
(tel) (cel)

Student id N° P36/_____ enrolled in the academic year _____ at the ____ year,
(matricola) (iscritto all'A.A.) (per il) (anno)

of the Master Degree in ***Precision Livestock Farming***,
(del Corso di Laurea Magistrale in ***Precision Livestock Farming***)

aware of the criminal penalties provided for the case of false declaration, as established
by art. 76 of D.P.R. 445/2000, as well as the forfeiture of any benefit obtained by the
untrue declaration (art. 75 D.P.R. n. 445 of 28.12.2000),

DECLARES
(DICHIARA)

that the content of the CD-Rom is a true copy of the original Thesis.

_____, _____
Place, Date
(Luogo) (Data)

Signature
(Firma)

RICEVUTA PRESENTAZIONE DOCUMENTAZIONE ESAME DI LAUREA

Anno Accademico ____/____ Sessione _____

Cognome _____ Nome _____ Matricola P36/____

Segreteria Studenti
Area didattica
Medicina Veterinaria
TIMBRO SPORTELLLO